

PROSPECTUS

TAGORE MODERN SCHOOL

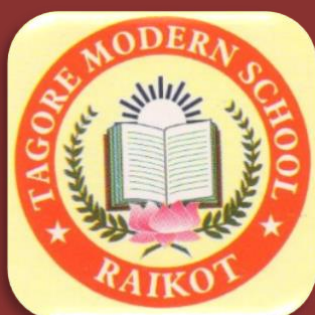
Affiliated to CBSE New Delhi

Near Kutba Gate, RAIKOT Distt. Ludhiana



A Co-Educational English Medium School

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Managed By :

Swami Parmanand Vidyak Mission (Regd.)

Director's Message.....



It's my privilege to send my message to readers through this prospectus. In this prospectus, I will share brief information about *Tagore School* which is a great learning institute. This institute has a great past history and it has produced a number of students who have successfully settled in their lives after receiving quality education from this institute. Today, we are offering you the opportunity to give your child the best possible education. For this noble cause we have been putting our sincere efforts to make your child well-learned, educated, mannered and civilized.

Actually education is not confined to book, copy and pen only. It needs various factors to develop a child. For this both formal and informal education is important. Real education needs proper motivation and participation of the students. So keeping all the factors in mind which are necessary for the physical and mental growth of a pupil we have created such an encouraging environment in the school that helps the students to learn the fixed curriculum more effectively and comfortably. In order to make the student's task easier, we have made teaching learning process very effective and impressive. We also help our students to understand their own personality. We make them able to distinguish between right and wrong. We teach them how to become an idealistic person. In this way *Tagore School* is playing a key role in producing fully awakened, educated and civilized society. Through this message I am inviting all those students who deserve and desire real education. I promise if they become a part of *Tagore Family* we shall not give them even a single chance to feel dissatisfied, rather they would feel proud of this *Great Institution*.

SANDEEP KUMAR

(MANAGING DIRECTOR)

MISSION

The main mission of this institution is....

- ✓ To achieve excellence in school Education.
- ✓ To enable the students to distinguish between right and wrong.
- ✓ To enable the students to know their selves and their surroundings.
- ✓ To create a healthy competition among the students.
- ✓ To make the students best human beings and understand the values of life.
- ✓ To enhance the ability of students to lead a decent life.
- ✓ To give students knowledge of our great traditions.
- ✓ To enable the students to understand our planet and contribute something to make this earth a better place to live.
- ✓ To equip the students with latest knowledge.
- ✓ To provide the students opportunities to develop their inner traits.
- ✓ To emphasize on character building to create high ideals among the students and make them cultured and civilized.
- ✓ To provide quality education at an affordable cost.

(We achieve what others aspire to be)

PRIME ATTRACTIONS

- ❖ Magnificent Building
- ❖ Lush green Lawns & parks
- ❖ C.C.TV in each Class Room
- ❖ Well-equipped laboratory
- ❖ Spacious Library
- ❖ Computer Lab
- ❖ Auditorium
- ❖ Maths Lab
- ❖ Music Room
- ❖ Canteen
- ❖ Indoor Games
- ❖ Play Grounds
- ❖ Sports
- ❖ Smart Classes
- ❖ Mobile App. (Class-On)
- ❖ Decent Transport Facility
- ❖ Children's Park
- ❖ Multi Play Station
- ❖ Disciplined Environment
- ❖ Co-Curricular Activities
- ❖ Exhibitions
- ❖ Highly Qualified Teaching Staff

TEACHING FACULTY

Ms. Sumandeep Kaur	Principal	M.Phil., B.Ed.
Mr. Harinder Singh	PGT	M.Sc., B.Ed.
Mr. Parmjit Singh	PGT	M.A., B.Ed.
Ms. Aanchal Goyal	TGT	M.Sc., B.Ed.
Mr. Mandeep Singh	TGT	M.Sc., B.Ed.
Ms. Kamaljit Kaur	PGT	M.A., M.Ed.
Ms. Ranju Bala	PRT	M.A., B.Ed.
Mr. Taranjeet Singh	TGT	M.A., B.Ed.
Ms. Paramjeet kaur	PGT	M.A., B.Ed.
Ms. Nidhi Jain	TGT	M.A., B.Ed.
Ms. Akanksha Aggarwal	TGT	B.Com., B.Ed.
Ms. Renu Nanda	TGT	B.A., B.Ed.
Ms. Roopali Lekhi	Counsellor	M.Sc. (Psychology)
Ms. Ruby	PRT	M.Sc. IT, B.Ed.
Ms. Neha Rani	PRT	B.A., B.Ed.
Ms. Seema Rani	PRT	M.A., B.Ed.
Ms. Bhawna Rani	PRT	BCA, B.Ed.
Ms. Aarti Malhotra	PGT	M.Com, B.Ed.

Ms. Sarika

PRT

B.A., NTT

Ms. Radha Devi

PRT

B.A., NTT

SCHOOL ACTIVITIES

Tagore Modern School is offering various activities in the school. Any student can participate in any activity according to his/her interest & aptitude.

Music (Vocal & Instrumental)

Art & Craft

Dance (Modern & Indian Classical)

Quiz Competitions

Bhangra / Giddha

Inspirational Speeches

Skits / Dramas

Making Models of Science

Poem recitation

Making Models of Social Science

Shabad Gayan

Educational Tours

Choreography

Literary Activities

Mono acting

Educational Films

Fancy Dresses

Speeches by Educationists

Celebration of Annual Functions

Physical Training

Celebration of festivals & Important Days

Yoga

Science Fairs

Games: Basketball , Volley Ball, Hand Ball, Badminton, Kho-Kho, Kabaddi, Athletics, Table Tennis , Carom, Archery etc.

Sport Days & Competitions

Calligraphy, Painting Competitions

Debate and declamation contests

Health Check-up

PARENTS TEACHERS MEETING (PTM)

There is Parents Teachers Meeting (PTM) in the end of every month except in the months of June, December & March. Parents will have to attend this meeting at all costs. In this meeting parents can know about the progress of their wards & discuss any problem related to their children. A notification is circulated before the commencement of such meetings.

RULES & DISCIPLINES...

- All the students will have to abide by the rules and the regulations of the school. No problem will be sorted out of the rules.
- Students must reach the school at least five minutes before the first bell rings.
- The ringing of the bell in the morning is a signal for the students to assemble immediately in perfect silence. As soon as they get back to their classes they should get their books ready for the first period.
- Changing of class rooms between periods should be done promptly and in an organized manner. Students are required to move in lines.
- The school uniform should be immaculate, clean and smart, and should be worn on all working days and school functions. Strict action will be taken against students who are habitually improperly dressed.
- Shouting, whistling or using foul language is not allowed in the school premises.
- Special care must be taken of all school property. Do not litter. Use the trash cans. Do not scratch the desks and chairs or break school furniture. Damage or breakage done even accidentally should be reported to the class teacher. The students will be required to pay for any damage to school property.
- Students are not allowed to bring any sharp instruments , expensive watches or any expensive things to school. The school is not responsible for goods loss.
- Daily pocket money should not exceed Rs 20.
- The school reserves the right to suspend students whose progress in studies is unsatisfactory or whose conduct is harmful to other students.
- A child fails twice in the same class will not be permitted to continue his/her studies in the school.
- If a student fails in 9th and 11th class, he /she will not be promoted to the next class as a regular student under any circumstances.
- Parents or guardians must not visit their wards or teachers in the class rooms without the permission of the principal.
- Any student found using unfair means during tests will be given zero in the subject and a warning letter. Repetition of same will result in dismissal.
- Non Sikh boys should get their hair cut at regular intervals. Sikh boys must wear turbans or Patkas.
- No books other than text books or library books should be brought to the school.
- Students who come to school in the care of servants should never leave before the servant arrives. In case of delay they should report to the school office.
- Tagore Modern School students should observe polite standards wherever they go. They should always remember that the school is always judged by their conduct. They should greet their teachers when they meet them. Bullying and use of foul language are punishable offences.
- Once a child has come to school he/she should not be asked to come home on half day leave or leave from any period without prior permission.
- Whenever any parent / guardian / servant comes to pick up the student he/she should be in possession of the parents ID-card , failing which entry will be denied and the

student will not be handed over. Once the formalities are over a gate pass will be issued which should be deposited at the gate.

- Students are not supposed to miss any teaching / games / activity period whether there is a teacher in the class or not.
- Students who are selected to participate / represent the school in sports / cultural or other activities will have to participate accordingly.
- The school will take no responsibility of the students before the entrance of the students in school and after the closing time.
- The school will not be responsible for any unfortunate happening in the school.
- If a student is hurt or wounded due to any happening, the school clinic will provide first aid treatment to the student and then the student will be handed over to his/her parents / guardians.

Absence

- 1 Repeated absence without leave or unexplained absence for more than ten days renders the student liable to have his / her name struck off the rolls. Readmission may be granted only on payment of fresh admission fee.
- 2 It is compulsory for students to complete 75% of their attendance in the year to make them eligible to take their final examination. The percentage could be relaxed on medical grounds, but such students are not eligible to receive any prizes.
- 3 Students who require medical attention during school hours, may be sent by the teacher to the school clinic with a slip by the teacher.
- 4 No one who has been absent on the previous day will be admitted to the class without a letter from the parents addressed to the class teacher, stating the reason for the absence.
- 5 All students returning to school after suffering from any infection or contagious disease should produce a doctor's certificate of fitness.
- 6 Leave can be granted only on special grounds.

Late Arrival in School

- 1 The school gate will close 5 minutes after the first bell rings.
- 2 Three late arrivals in a month would lead to a fine of Rs 10 after which strict disciplinary action will be taken.

Mode of Fee Payment

School fee will be payable according to the following schedule.

CLASS	YEARLY FEE	FIRST INSTALMENT	SECOND INSTALMENT
NURSERY	15000	7500	7500
L.K.G.	16000	8000	8000
U.K.G.	16000	8000	8000
FIRST	16600	8300	8300

SECOND	16600	8300	8300
THIRD	16600	8300	8300
FOURTH	16600	8300	8300
FIFTH	17400	8700	8700
SIXTH	18000	9000	9000
SEVENTH	18600	9300	9300
EIGHTH	19200	9600	9600
NINTH	19200	9600	9600
TENTH	19800	9900	9900
XI (COMMERCE)	24000	12000	12000
XI (HUMANITIES)	21000	10500	10500

First Instalment: To be paid before 10th April.

Second Instalment: To be paid before 10th October.

Timing to deposit fee: 9:00 am to 12:30 pm on working days.

- 1. Tuition fee will be charged for the whole year.**
- 3. After the fee schedule late fee may be charged.**
- 4. If there is any controversy over deposition of fee, the parents / wards will have to produce the receipt of the fee.**

Bus Rules

- 1 All students using the school bus are expected to be on the left side of the bus stop at least five minutes before the arrival time of the bus.
- 2 The buses will not wait for late comers.
- 3 The children should stay away from the main road until the bus arrives.
- 4 No student should come near the entry door of the bus until it has made a complete stop.
- 5 All students must occupy seats immediately after boarding their bus.
- 6 The front door of the bus is the only authorized entrance and exit.
- 7 The drivers are authorized to stop buses at the designated stop only.
- 8 When bus is in motion , students must not move around in the bus and no part of their body should be outside the bus.
- 9 Objects of any kind must not be discarded inside or thrown out of the bus.
- 10 Students will be held responsible for any damage to buses caused by negligence or vandalism.
- 11 No student is allowed to eat in the bus.
- 12 Untruly behavior like shrieking and shouting is strictly prohibited. Courteous behavior is expected at all times.
- 13 The driver's attention must not be distracted for any reason.
- 14 All teachers and student bus monitors are responsible for maintaining discipline in the buses. Any serious offence must be reported to the principal.
- 15 Whenever the parent/ guardian / servant comes to pick up the student at the bus stop, he /she should be in possession of the Parent's I card (For Nursery to 5th Class) failing

which the student will not be handed over. They will be brought back to school and the parent will be required to collect them from school.

Parental Cooperation

- Check the hair-cut and uniform of your ward in the morning.
 - See that your ward carries books / notebooks according to the time table for that day.
 - Encourage your ward to take a balanced interest in studies, co-curricular activities and sports.
 - The children should not bring crackers, toys, mobile phones etc. to the school.
 - It is requested that parents co-operate during the functions / activities by dropping and picking their wards in case school transport is not available.
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- Circulars sent through school must be acknowledged.
 - All parents are requested to impart health education to their children and ensure that they:
 - Maintain personal hygiene like weekly trimming of nails, taking bath daily, washing the hands with soap and water before taking meals, brushing teeth twice daily and developing regular and timely bowel habits.
 - Exercise regularly.
 - Get adequate sleep for at least 8 hours daily.
 - Consume balanced diet rich in vitamins and minerals.
 - Drink water which is either boiled or filtered.
 - Avoid eatables from vendors outside school.
 - Deworm children at-least once every year.
 - Have a dental and eye check-up done once every year.

School-Timing

Summer (1st April to 14th October)

Nursery to XI Standard

8:00 am- 1:30 pm

Winter (15th October to 31st March)

Nursery to XI Standard

9:00 am- 2:30 pm

Note: School time is subject to change according to weather conditions.

School Uniform

School uniform is a discipline in itself and should be adhered to strictly.

Nursery to 2nd

Summer

Boys: (MON-TUE, THU-FRI)

White Half-sleeve Shirt with Checkered Collar and School Logo, Checkered Knee-Long Shorts, White Socks, School Tie and Belt, White Handkerchief, Black School

Shoes, White Turban.

(Wednesday and Saturday)

Plain White Half-sleeve Shirt with School Logo, White Knee-long Shorts, White Socks, School Tie and Belt, White Handkerchief, White Fleet Shoes, White Turban.

Girls: (MON-TUE, THU-FRI)

White Half-sleeve Shirt with Checkered Collar and School Logo, Checkered Knee-Long Skirt, White Socks, School Tie and Belt, White Handkerchief, Black School Shoes, White Ribbons.

(Wednesday and Saturday)

White Half-sleeve Shirt with School Logo, White Knee-long Skirt, White Socks, School Tie and Belt, White Handkerchief, White Fleet Shoes, White Ribbons.

Nursery To 2nd

Winter

Boys: (MON-TUE, THU-FRI)

White Full-Sleeves Shirt with Checkered Collar and School Logo, Checkered Pants, Navy Blue Sweater and Blazer, White Socks, School Tie and Belt, White Handkerchief, Black School Shoes, White Turban and Cap.

(Wednesday & Saturday)

White Full-Sleeves Shirt with School Logo, White Pants, Navy Blue sweater and blazer, White Socks, School Tie and Belt, White Handkerchief, White fleet Shoes, White Turban and Cap.

Girls : (MON-TUE, THU-FRI)

White Full-Sleeves Shirt With Checkered Collar and School Logo, Checkered Knee- Long Skirt, White Ankle-Length Legging, Navy Blue Sweater and Blazer, White Socks, School Tie and Belt, White Handkerchief, Black School Shoes, White Cap, White Ribbons.

(Wednesday & Saturday)

White Full-sleeves Shirt with School Logo, White Knee-long Skirt, White Ankle-length Legging, Navy Blue Sweater and Blazer, White Socks, School Tie and Belt, White Handkerchief, White Fleet Shoes, White Cap, White Ribbons.

Class 3rd to 10+2

Summer

Boys : (Mon-Tue, Thu-Fri)

White Half-sleeves Shirt with School Logo, Grey knee-long Shorts (Classes 3rd to 5th) Grey Trousers (6th to 10+2), White Socks with Grey Stripes, School Tie and Belt, White Handkerchief, White Turban, Black School Shoes.

(Wednesday & Saturday)

House T-shirt with School Logo, White Knee-long Shorts (3rd to 5th), School Belt, White Pants (6th to 10+2), White Socks, White Handkerchief, White

turban , White Fleet Shoes.

Girls:(MON-TUE,THU-FRI)

White Half-sleeve Shirt with School Logo, Grey Knee-long Checkered Skirt, White Socks with Grey Stripes, School Tie and Belt, White Handkerchief, Black School Shoes, White Ribbons.

(Wednesday & Saturday)

House T-shirt with School Logo, White Knee-long Skirt, White Socks, School Belt, White Handkerchief, White Fleet Shoes, White Ribbons.

Winter

Boys: (MON-TUE,THU -FRI)

White Full-Sleeves Shirt with School Logo, Grey Pants, White Socks with Grey Stripes, Grey Sweater with Maroon Stripes, Maroon Blazer, School Tie and Belt, White Handkerchief, White Turban, White Cap, Black School Shoes.

(Wednesday & Saturday)

White Full-Sleeves Shirt with School Logo, White Pants, White socks, Grey Sweater with Maroon Stripes, Maroon Blazer, School Tie and Belt, White Handkerchief, White Turban, White Cap, White Fleet Shoes.

Girls:(MON-TUE,THU-FRI)

White Full Sleeves Shirt with School Logo, Grey Knee-Long Checkered skirt, White Ankle- Length Legging, White Socks with Grey Stripes, Grey Sweater with Maroon Stripes, Maroon Blazer, School Tie and Belt, White Handkerchief, White Cap, Black School Shoes, White Ribbons.

(Wednesday & Saturday)

White Full-Sleeves Shirt with School Logo, White knee-long Skirt, White Ankle-length Legging, School Tie and Belt, White Socks, Grey Sweater with Maroon stripes, Maroon Blazer, White Handkerchief, White Cap, White Fleet Shoes, White Ribbons.

Documents Required for New Admission

- a) A copy of Date of Birth Certificate of the student
- b) Photocopies of Aadhar card of the student as well as parents
- c) A copy of DMC of class last attended
- d) Original TC issued from the previous school
- e) E-Punjab certificate
- f) Two passport-size photographs of the student

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